

# BERA Constitution

1. The name on the Association shall be "Burgess Estate Residents' Association".
2. The Objects of the Association are to ensure the general character of the Burgess Estate and its surrounding area are maintained in perpetuity. The members of the Association shall be residents of the area of the Burgess Estate and any other persons living in the surrounding area and supports the objects of the Association.
3. The Association shall be entirely non-political.
4. The management of the Association shall be entrusted to and conducted by a Management Committee, referred to hereafter as "The Committee". The committee shall consist of a Chairman, Treasurer, Secretary, Membership Secretary and a minimum of 4 Committee members. A Quorum shall consist of 4 members of whom one shall be an officer.
5. Elected Committee Members shall hold office for one year, thereafter a rotational election of 50% of the committee shall be made each year.
6. The Committee shall appoint from its members, a Chairman, Secretary, Treasurer and Membership Secretary and other officers as are deemed fit annually, after the elections at the Annual General Meeting.
7. The Committee shall have the power to co-opt and to appoint any sub-committee and shall prescribe the function of any such sub-committee. The Committee shall also have the power to appoint other members to the Committee subject to an interview by the officers of the Committee and the appointment to the committee is to be ratified at the AGM.
8. The Honorary Treasurer shall be responsible for the affairs of the Association. An Independent Auditor will be appointed to verify a balance sheet and statement of income and expenditure which will be presented at the AGM. The accounting date is to be the 31<sup>st</sup> December.
9. Any monies raised by the activities of the Association shall be credited to an account with a recognised financial institution, by the Treasurer.
10. The Annual General Meeting shall be held annually in March. Twenty members shall constitute a quorum at the Annual General Meeting.
11. No alteration to the rules may be made except at the Annual or at a Special meeting called for this purpose.
12. A Special Meeting can be called only on the written request of five Committee Members or twenty Members of the Association, who must detail the subject matter in full. Notification of a special meeting must be given to all Members of the Association in writing.
13. Any matter not provided for in the Constitution shall be dealt with by the Committee.
14. The first Annual Subscription shall be five pounds. Thereafter, increases in subscription to be decided at the AGM.(currently ten pounds)
15. Any assets remaining on dissolution of the Association after satisfying any outstanding debts and liabilities will not be distributed amongst the members of the association, but will be given to a registered charity as designated by the Committee.